



Ontario Invasive Plant Council Annual General Meeting

DRAFT Meeting Minutes

October 16, 2018, 1:20 pm

Canadian Canoe Museum, 910 Monaghan Road, Peterborough, ON. K9J 5K4

1. Welcome and Introductions, *Iola Price, OIPC President.*

- Call to order (1:21pm)
- Quorum present

2. Approval of the 2018 OIPC AGM Agenda (*Iola Price*)

- No additions to the agenda.

Motion: Be it resolved that the agenda of the Annual General Meeting held October 16, 2018 be approved. Moved by Iola Price. Seconded by Jeanine West. All in favour. Carried (approved).

3. Review and Approval of the Draft Minutes from the 2017 OIPC AGM held October 11, 2017 in Ottawa, Ontario (*Iola Price presented in Owen Williams' absence*)

- No comments or business arising.

Motion: Be it resolved that the minutes of the Annual General Meeting held October 11, 2017 be approved. Moved by Iola Price. Seconded by John F. Foster. All in favour. Carried (approved).

4. President's Report for the 2017-2018 Fiscal Year, with a look ahead to 2018-19 (*Iola Price*).

- Iola Price thanked previous staff, Kellie Sherman and Colin Cassin for their work and provided an overview of key accomplishments by the OIPC in the 2017-18 fiscal year including, but not limited to:
 - Successful meetings with the Honorable Minister Katherine McGarry and her successor, Minister Nathalie Des Rosiers and looked forward to meeting the new Minister in the coming year;
 - Continued to support the work of the OIPC committees, the Ontario Phragmites Working Group and the Horticulture Outreach Collaborative (i.e. the continuation of the Grow Me Instead program);
 - Completed two new Best Management Practice documents (Autumn Olive & Multiflora Rose) through a grant with the Canadian Wildlife Service;
 - The OIPC moved out of the Ontario Federation of Anglers and Hunters office and into their own office space in Peterborough, recognizing the need for more space to grow the organization;
 - Using the Ministry of Natural Resource and Forestry Transfer payment we completed 7 webinars, and updated existing Best Management Practices documents;
 - Attended countless Outreach and Media events, including EDRR in Northern Ontario;

- Held workshops to assist municipalities to develop Invasive Plant Management Strategies;
- Thanked board members who left the board and welcomed new members;
- Thanked new OIPC staff Belinda, Vicki and Gabby.

5. Treasurer’s Report for the 2017-2018 Fiscal Year (John Urquhart).

- John Urquhart reported that the OIPC was in a very positive position overall as a result of the annual surplus of \$60,598 which resulted in an increase of 34% in unrestricted fund balance at year end.

6. Presentation of the Auditor’s Report for the 2017-18 Fiscal Year (John Urquhart).

- John presented the auditor’s report as prepared by Grant Thornton LLP and stated that it accurately reflects the financial position of the Council.
- He reviewed the Statement of Operations and Changes in Net Assets which reported \$281,969 in revenue, expenditures of \$221,011 which resulted in an excess of revenue over expenditures of \$60,958.
- Presented the Statement of Financial Position reported Assets of \$309,416, liabilities of \$70,212 which resulted in an Unrestricted fund balance of \$239,204.

Motion: Be it resolved that the Auditor’s Report for the fiscal year 2017-18 be accepted. Moved by John Urquhart. Seconded by Stephen Smith. All in favour. Carried (approved).

7. Motion to Appoint Grant Thornton LLP as Auditors for 2018-19 (John Urquhart).

- John noted that the auditor for prior years, McColl Turner has now merged with Grant Thornton LLP and recommended that Grant Thornton LLP be approved as the OIPC’s auditor for the 2018-2019 Fiscal Year.
- John recognized Brad Collyer, a partner at Grant Thornton LLP and thanked the firm for their work and looked forward to working with them over the next year.

Motion: Be it resolved that Grand Thornton LLP be appointed as the auditor the fiscal year 2018-2019. Moved by John Urquhart. Seconded by John F. Foster. All in favour. Carried (approved).

8. Review of Annual Report (Ken Towle).

- Ken a brief overview of the Annual Report and encouraged everyone to read the report.

9. Motion to Adjourn (Iola Price).

- The meeting was adjourned at 1:41pm.

Note: These resolutions were printed and signed at the meeting by those members who Moved and Seconded them. The paper copies are on file at the OIPC office in Peterborough, Ontario.