



**Ontario Invasive Plant Council
DRAFT Board of Directors Meeting Minutes
June 21, 2018
10-11 am**

**Agenda Item 2
July 19, 2018**

<p><u>Present</u> Iola Price, President & Director at Large Ken Towle, Conservation Ontario Suzanne Hanna, Ontario Horticultural Association Sandy Smith, University of Toronto John Foster, Director-at-Large Cara Webster, City of Toronto Owen Williams, Past President/Secretary & Director-at-Large Jeanine West, Landscape Ontario</p> <p>Staff Belinda Junkin, Executive Director Colin Cassin, Coordinator Gabby Nichols, Project Liaison Allie Hjort, Outreach Liaison</p>	<p><u>Regrets by Pre-arrangement</u> Mike Farrell, Hydro One Francine MacDonald, OMNRF Stephanie Burns, Forests Ontario Prabir Roy, Parks Canada John Urquhart, OIPC Treasurer & Director at Large Mhairi McFarlane, Nature Conservancy of Canada Jon Peter, Royal Botanical Gardens Tanya Pulfer, Ontario Nature</p> <p><u>Absent – no notification</u> Chris Craig, Plenty Canada Michael Irvine, OMNRF Diana Mooij, CFIA Paula Berketo, Ministry of Transportation Kristen Obeid, OMAFRA John Benham, Ontario Soil and Crop Improvement Association</p>
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1. Approval of Agenda

There were no changes proposed to the agenda.

Motion: Adoption of the agenda was moved by Iola Price. Motion seconded by Ken Towle. All in favour; Motion carried.

2. Approval of May 2018 meeting minutes

There were no changes requested to May 2018 meeting minutes.

Motion: Owen Williams moved that the May 2018 meeting minutes be accepted. Seconded by John Foster. All in favour; Motion carried.

3. Review of last meeting’s action items and unfinished business

Action items identified in the May 2018 meeting minutes were reviewed.

4. Finances

No quarterly financial update is scheduled for the June meeting.

5. OIPC Staff Report No 30 (Belinda Junkin, Colin Cassin, Gabby Nichols & Allie Hjort)

OIPC staff were asked to provide further details on selected items from Staff Report No. 30.

6. Committee Updates

6.1 Research & Control Committee Updates (Sandy Smith)

Japanese knotweed, garlic mustard, *Phragmites* and dog-strangling vine biocontrol agent research is ongoing. *Hypena*, a dog-strangling vine moth, is the most developed agent at this time and continues to show strong survival while current focus is on implementation and continued impacts. Small wild populations are seen in the greater Ottawa and Toronto areas. Continued research and progress continues on agents for garlic mustard, knotweed and *Phragmites* biocontrol agents in conjunction with Federal scientists in Canada and the United States. Scientists have learned that early releases (i.e. before the solstice) are needed to ensure multiple generations in a season. A Canadian release petition is in progress for a *Phragmites* stem borer moth is in progress

6.2 Ontario Phragmites Working Group (Colin Cassin)

The OPWG continues to proceed with planning for a summer/fall 2018 *Phragmites* outreach campaign sponsored by the OIPC, with funding supported by MNRF through the 2018/2019 Transfer Payment Agreement.

6.3 Horticulture Outreach Collaborative (Colin Cassin)

The HOC has selected a date and location for the fall 2018 nursery tour. The event will be held on September 11 2018 at a series of locations in the Clarendon area.

7. New Business – Staff and Board Member Activities

7.1 Acclamation of the 5th Director at Large – Iola Price and Sandy Smith

Karen McDonald of Toronto Region Conservation Authority has applied for the vacant Director at Large position. Sandy Smith has worked with Karen in the past and supports the OIPC Board bringing her onboard as the newest board member. Ken Towle also supports her nomination to the OIPC Board based on past experience working with Karen.

Motion: Sandy Smith moved that the OIPC Board accept the acclamation of Karen McDonald to fill the vacant 5th Director at Large seat on the OIPC Board of Directors. Seconded by John Foster. All in favour; motion carried.

Action: Staff to add Ms McDonald's name to the board list and email list and inform her of her accession to the board.

7.2 Revisions to the OIPC bylaws – 2018 (Iola Price)

A bylaw working group is required to ensure a bylaw update can be completed for the 2018 Annual General Meeting. Iola and John Urquhart have offered to review the OIPC bylaws but would like additional support.

Action: Any OIPC Board Member able to contribute to the OIPC bylaw review should email Iola (cc Belinda) to join an OIPC Bylaws Working Group.

7.3 Constituting the 2018 AGM Committee (Iola Price)

Planning for the 2018 OIPC Annual General Meeting and Invasive Plant Conference are to be initiated soon. To guide staff, a committee will be formed. Iola and Francine MacDonald have volunteered. Business is conducted by brief conference calls on an 'as needed' basis.

Action: Any OIPC Board Member able to contribute to the OIPC AGM Planning Committee should email Iola (cc Belinda) to join the 2018 AGM Committee.

7.4 Business Plan for Evergreen Native American Plant Database (Colin Cassin)

A recent request to host the Native Plant Database previously hosted by the Evergreen Foundation was discussed. Due to limited resources and capacity the board agreed that hosting the database would not be advisable, despite the organization's strong appreciation for this valuable resource.

Action: Colin to forward Evergreen's request to OIPC board with hopes that they can pass along the request to their employing organizations and any other appropriate contacts who could potentially host the database.

7.5 Translating BMP document into French

Iola raised an interest in translating OIPC BMPs which are currently only available in English to French. Iola mentioned that she would be interested in working with a volunteer to translate this document. Board members suggested staff contact original authors (Hayley Anderson) and funders (MNR & ISC) to confirm they are supportive of this action.

Action: Colin to contact BMP author (H. Anderson) and funders (MNR & ISC) to confirm their approval.

7.6 The One Pound Challenge in Renfrew (Iola Price)

Board members are encouraged to help Anupaya Quality Goods, if contacted, for nearby invasive plant sites that their organization can help tackle in their effort to remove 1lbs of waste for every item they sell.

7.7 Alberta Goats as Weed Herbivores (Owen Williams)

Owen discussed the application of goats being used as selective herbivores for invasive plants.

Action: Iola to circulate a Word copy of the article as it appeared in the Globe and Mail.

Meeting Adjourned: 11:00 am.

Next meeting: July 19, 2018.

Agenda item No.	Details of Action to be taken	Who - Lead/Assisting	Due
June 2018			
7.1	Add Ms. McDonald's name to the board list and email list and inform her of her accession to the board.	Colin Cassin	June 25 2018 ✓
7.2	Volunteer for OIPC bylaw review by email to Iola (cc Belinda).	All board members	ASAP
7.3	Email Iola (cc Belinda) with interest in joining the 2018 AGM Committee	All board members	ASAP ✓
7.4	Forward Evergreen Request to OIPC Board members who can then circulate to appropriate contacts	Colin Cassin & all board members	June 29 2018 ✓
7.5	Reach out to BMP author & funders regarding French translation approval	Colin Cassin	June 29 2018
7.7	Circulate a Word copy of the article as it appeared in the Globe and Mail.	Iola Price	June 21 2018 ✓
May 2018			
7.2	Email Iola (cc Belinda) with interest in joining OIPC Bylaws Working Group	All board members	ASAP
7.3	Email Iola (cc Belinda) with interest in joining OIPC AGM Planning Committee	All board members	ASAP ✓
March 2018			
3.1	Continue to work on the membership database for renewal updates and updating the 600-person contact list for use in sending out call for D-a-L	Belinda Junkin, Colin Cassin	Ongoing/ASAP

3.2	Contact Indigenous colleagues and draft something that the Board can review in regard to SAR and biodiversity offsetting etc. and consider ways to adapt it and subsequently making a statement.	Chris Craig	April
5.1	Consider developing a way to put this on our website and ensure that Directors keep it up to date	Belinda Junkin, Colin Cassin	May
7.1	Owen and Sandy to continue providing updates on the biocontrol projects in London and the social enterprise funding initiative	Owen Williams, Sandy Smith	Ongoing
November 2017			
7.3	Follow-up with Volunteer Ottawa re: training webinar, time, cost etc.	Iola	December Completed – VO delays; nothing will happen until the fall ✓
October 2017			
4	Create a list of stakeholders and funders and when and how we need to communicate with them	Belinda and Colin	December
10	Begin creating an elevator speech and PowerPoint presentation so each board member can use it to show case OIPC	Belinda and Colin	December
September 2017			
5	Post approved invasive plant management strategies on website when ready	Colin	When they are ready and available
7.1	Find a replacement for Karen Hartley	Iola Price and Francine MacDonald	ASAP - in progress