



**Ontario Invasive Plant Council  
Board of Directors Meeting Minutes  
March 17, 2016 10:00 to 11:10 am**

<p><b>Present</b>  <b>Iola Price</b>, President &amp; Director at Large  <b>Owen Williams</b>, Past President &amp; Director at Large  <b>Jon Peter</b>, Royal Botanical Gardens  <b>Kellie Sherman</b>, OIPC Staff  <b>Colin Cassin</b>, OIPC Staff  <b>Amanda Warne</b>, OIPC Staff  <b>Stephanie Burns</b>, Forests Ontario  <b>Mike Farrell</b>, Hydro One  <b>Sandy Smith</b>, University of Toronto  <b>Kristina Pauk</b>, Canadian Food Inspection Agency  <b>Mhairi McFarlane</b>, Nature Conservancy of Canada  <b>Dawn Sucee</b>, Ontario Federation of Anglers and Hunters  <b>Mackenzie Lespérance</b>, OMAFRA  <b>Paula Berketo</b>, Ministry of Transportation  <b>David Copplestone</b>, OMNRF (to match the other OMNRF)  <b>Suzanne Hanna</b>, Ontario Horticultural Association  <b>Michael Irvine</b>, OMNRF – Crown Forests and Lands Policy Branch – Forest Guides and Silviculture</p>	<p><b>Regrets</b>  <b>Erin Mallon</b>, Ontario Nature (vacation)  <b>Jeanine West</b>, Landscape Ontario (pre-arranged)  <b>Larry McDermott</b>, Plenty Canada  <b>Cara Webster</b>, City of Toronto  <b>Karen Hartley</b>, OMNRF – Conservation Policy Branch - Protected Areas (pre-arranged)  <b>John Urquhart</b>, OIPC Secretary/Treasurer &amp; Director at Large, (pre-arranged)  <b>Prabir Roy</b>, Parks Canada  <b>Ken Towle</b>, Vice-President &amp; Conservation Ontario  <b>John Benham</b>, Ontario Soil and Crop Improvement Association</p>
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**Introduction**

To clarify how OIPC meetings should be conducted, Iola and Owen gave a short guide to Roberts Rules of Order on introducing and voting upon a motion: Someone introduces it, then it's seconded, then discussion ensues. At the end of the discussion, the motion is voted upon unless there has been an amendment to the motion. In this latter case, the amendment is voted first, then the main motion. Federal and Provincial Government representatives can introduce a motion, but don't vote.

**1 Approval of Agenda**

**Motion:** Moved by Iola Price that the agenda be approved. Seconded by Owen Williams. [All in favour.] Carried.

**2 Approval of last meeting minutes (February 2016)**

**Motion:** Moved by Iola Price that the minutes be approved. Seconded by Mike Farrell. [All in favour.] Carried.

**3 Review of last meeting's action items (see background document)**

- Reviewed, no comments.

**4 Financial Update – no update**

- Kellie to send any updates prior to the next board meeting through email.

## **5 Business Items**

### **5.1 New Board Members: Mackenzie Lespérance, OMAFRA and Kristina Pauk, CFIA**

- Introduction from both new members.

### **5.2 Website Update**

- Accepted through consent agenda, no questions.

### **5.3 Logo**

- Kellie has consulted the Quebec invasive species council regarding the proper French translation for OIPC on the new logo. It was noted that the Phragmites working Group is having the same person design the OPWG logo and the Board would like there to be a visual connection between the two logos.
- Kellie is working with the graphic artist to edit the logo to incorporate requested changes.
- Action: Kellie to circulate new revisions of logo and ensure OPWG logo is consistent with ours.

### **5.4 Director at Large Nomination**

- Only one person responded to the nomination call for Director-at-Large. Upon review of the relevant section of the bylaws, it was determined that Kellie should send the nominee's name to the general membership for a vote.
- Action: Kellie to send the nomination to the membership for a vote.

### **5.5 Strategic Plan**

- Continuing to be revised and updated by Iola and David. Iola is working on updating the Plan and David will assist very soon. Owen also agreed to provide input.
- Action: If anyone else is interested in helping, email Iola or Kellie.

### **5.6 First Nations, Metis or Inuit Representation**

- Suggestion from Mackenzie to reach out to Tony Chegahno, an elder of Mackenzie's who works for Environment Canada.
- Inquire about whether he would want to sit on the board as an advisor or a voting member.
- Action: Mackenzie to connect Tony and Kellie.
- Action: Kellie to obtain a CV from Tony to send to the board to vote.

### **5.7 Board Absenteeism**

- Iola has implemented the policy and Kristina Pauk of the Canadian Food Inspection Agency has now replaced Diana Mooij.
- Larry McDermott of Plenty Canada will be replaced by a new First Nations, Inuit or Metis representative.

### **5.8 AGM Planning**

- The committee will meet by conference call on March 21 and discuss potential sites, conference themes, keynote speakers and sponsors. Carolinian Canada, our conference partner, holds its AGM in the spring so there will be no business meeting overlap. We are looking to book for the week of October 10<sup>th</sup> in the GTA area, near Rouge Park.
- Action: Send any keynote speaker ideas to Kellie. Potential themes and sessions of AGM includes: invasive plants, restoration and climate change, invasive plant control examples and community action and engagement. Keynotes don't necessarily have to reflect an exact theme, but should be able to speak to this issue on a large scale and perhaps can discuss a major development in one of these areas.
- Dave Copplestone to join committee.

## **6 Committee Reports**

### **6.1 Communications**

- See the attached Invasive Species Awareness Week update from Colin, very successful campaign.

### **6.2 Fundraising**

- Accepted through consent agenda, no questions.

### **6.3 Policy**

- Met on March 14<sup>th</sup> and continuing to work on finance policy, code of conduct policy, strategic plan etc.
- Action: Kellie to send letter to board about OMAFRA's draft pollinator action plan, a response to the EBR posting that Amanda and Kellie drafted.

### **6.4 OPWG**

- Accepted through consent agenda, no questions.

### **6.5 Research and Control**

- Action: Send additional information to add to lola's table on invasive plant control mechanisms that work to Kellie or lola.
- Action: lola to inquire into adding a column for pathways.

## **7 Staff Reports**

- Accepted through consent agenda. lola thanked the OIPC staff for all the hard work in the past month. There were no questions or comments from the board.

## **8 Board Member Activities**

### **Other**

- Reminder from Dawn to send Land Use EBR posting for comments.

### **Owen Williams**

- Consider writing a letter to the federal government with other partners about amending the Green Infrastructure funding to include more support for NGOs, not just project dollars, but funding for admin, staff, operations etc.
- Action: Those interested please find out more and send to Kellie and Owen. Kellie to reach out to some partners and Kristina to inquire as well.

### **David Coplestone**

- Processing final transfer payment for OIPC.
- Planning next year's transfer payment, which will be \$50,000, looking to increase for 2017.
- Communications Services Branch of MNRF undertaking digital marketing campaign targeting cottagers. Those interested in being a part of this, email David.

### **Sandy Smith**

- Has been providing NCC with a monthly update about biocontrol. Sandy to send everyone the information.

### **Owen Williams**

- Suggestion to have each board member ask their organization to comment on what they would like to see from OIPC and to comment on our work. Owen to draft wording for board members to use and send to Kellie to send.

### **Mhairi McFarlane**

- NCC controlled 22 species of non-native invasive plants over more than 364 ha of NCC-owned land throughout southern Ontario; and conducted 18 surveys for non-native invasive plants over 243 ha, in 2015. This work was prioritized in or near SAR or potential SAR habitat.

## 9 Other

- EDRR Youth Summit – see attached.
- Send Black Locust BMP photos to Amanda if you have management photos i.e. spraying, cutting, girdling.

### Summary of Action Items

Agenda item No.	Details of Action to be taken	Who - Lead/Assisting	Due
5.3	Circulate all logo revisions and the OPWG logo when its ready	Kellie	March 28
5.4	Send out vote for DAL	Kellie	March 28
5.5	Email lola or Kellie if interested in helping with the strategic plan review	All	Ongoing
5.6	Connect with Tony Chegahno	Kellie and Mackenzie	Complete
5.8	Send keynote speaker ideas to Kellie	All	Ongoing
6.3	Send pollinator letter to board	Kellie	March 28
8	Inquire into Green Infrastructure funding	All	By next meeting
8	Email Dave Copplestone about OMNRF communications branch project	Anyone interested	By next meeting
8	Send biocontrol update to board	Sandy	By next meeting
8	Send paragraph to board members for them to circulate to their organization to obtain feedback about the OIPC	Kellie and Owen	March 28

**Adjournment:** 11:15

**Next Board Meeting:** April 21, 2016 at 10 am.